

# PCRSD Pre-Design Meeting and Preliminary Plat Checklist

Subdivision/Plat Name _____	Submittal Date _____	# of Connections _____
Owner/Developer _____	Phone Number _____	
Address, City, Zip _____	Email _____	
Engineering Firm _____	Phone Number _____	
Design Engineer _____	Email _____	

- COMMENTS

## Design Memorandum

1	Project Outline-Timeline, # lots, gravity/pressure, etc.	-	
2	General project location	-	
3	Existing sanitary sewer facilities within the area	-	
4	Show all possible points of connection - 3 mi radius		
5	Existing sanitary sewer facilities adjacent to area	-	
6	Treatment Considerations	-	
7	Watershed Name, Location, and Characteristics	-	

## Financial Obligations

8	System extension connects to existing system?	-	YES	NO
9	System is neighborhood system with debt?	-	YES	NO
10	If so, Name of system.	-		
11	One Time Fee to connect to existing System (Sect XII)	-		
12	Per Unit Impact to obtain connect/building permit (Sect VI)	-	Watershed	Amount
13	Impact Fees are subject to change upon Board Action - Impact fees above are as of the date of the pre-design conference.			
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17				
18				

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<input type="checkbox"/>	<b>Facility Requirements</b>	-	
<input type="checkbox"/>		-	
<input type="checkbox"/>	19 Preliminary routing of proposed gravity sewers	-	
<input type="checkbox"/>	20 sewers extended to edge(s) of plat	-	
<input type="checkbox"/>	21 Preliminary routing of proposed force main sewers	-	
<input type="checkbox"/>	22 Proposed low pressure system(s)	-	
<input type="checkbox"/>	23 grinder pump manufacturer	-	
<input type="checkbox"/>	24 grinder pump warranties	-	
<input type="checkbox"/>	25 Lift Station(s)	-	
<input type="checkbox"/>	26 location(s)	-	
<input type="checkbox"/>	27 warranties	-	
<input type="checkbox"/>	28 site	-	
<input type="checkbox"/>	29 fencing	-	
<input type="checkbox"/>	30 on-site emergency generator	-	
<input type="checkbox"/>	31 lighting	-	
<input type="checkbox"/>	32 cover over control panel	-	
<input type="checkbox"/>	33 service road	-	
<input type="checkbox"/>	Preliminary Project Costs	-	
<input type="checkbox"/>	34 construction	- \$	-
<input type="checkbox"/>	35 engineering	- \$	-
<input type="checkbox"/>	36 legal/administration	- \$	-
<input type="checkbox"/>	37 easement acquisition	- \$	-
<input type="checkbox"/>	38 contingency (Not less than 10%)	- \$	-
<input type="checkbox"/>	39 Total	- \$	-

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**OTHER COMMENTS**

40	-
41	-
42	-
43	-
44	-
45	-
46	-
47	-
48	-
49	-
50	-
51	-
52	-
53	-
54	-
55	-

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
date

\_\_\_\_\_  
Review Engineer Signature

\_\_\_\_\_  
date

\_\_\_\_\_  
PCRSD Signature

\_\_\_\_\_  
date